

SEPTEMBER 2011 CONFERENCE EDITION

# IOWA GENEALOGICAL SOCIETY

## SOMETHING FOR EVERYONE

Fall is just around the corner and with the autumn colors comes the annual IGS Fall Conference: a time to learn, to exchange ideas and to network with others who share your passion for family history.

This year's featured guest Billie Stone Fogarty presents a diverse mixture of lecture topics. Does your family's traditions include a Native-American past? Learn techniques to prove or disprove the family lore. Are you brickwalled with a Colonial female ancestor? Acquire the skills you need to understand and find your missing lady.

Explore the history behind the settlement of the states and the records created by your ancestors in their quest for land. Discover effective ways to organize your project, and perhaps most importantly, learn how to preserve and share the results of your research with others in a rich, meaningful way.



Anne Catharine Green (1720 - 1775)  
*National Portrait Gallery,  
Smithsonian Institution*

Take advantage of an evening's research at the IGS Library--included with your two-day or Friday registration. Here you can apply all those new techniques you've learned during the day's activities and make new discoveries about your family.

All this and much more is waiting for you at this year's Fall Conference. You won't want to miss a single moment, so don't delay--registration information is available at the end of this newsletter, at the IGS Library, and online: [www.iowagenealogy.org](http://www.iowagenealogy.org).



## INSIDE THIS ISSUE

President's Message .....	2
Fundraising Updates .....	3
Bylaws Committee .....	4
Chapter News .....	5
Cataloging Corner .....	6
Fall Conference.....	7
IGS Calendar.....	8
IGS Bylaws .....	9
Conference Registration ....	17

## IOWA GENEALOGICAL SOCIETY

628 East Grand Avenue  
Des Moines, IA 50309-1924

**Phone:** (515) 276-0287

**Email:**  
[igs@iowagenealogy.org](mailto:igs@iowagenealogy.org)

**Website:**  
[www.iowagenealogy.org](http://www.iowagenealogy.org)

## LIBRARY HOURS

Monday, Wednesday,  
Friday & Saturday  
10 a.m.—4 p.m.

Tuesday & Thursday  
10 a.m.—9 p.m.

Closed October 14 -15, 2011  
for Fall Conference activities.

## IGS EXECUTIVE BOARD

---

**President**  
Nicoe Hart

**1st Vice President**  
Carla Anders

**2nd Vice President**  
Mary Lohr

**Secretary**  
Shirley Woodruff

**Treasurer**  
LaWanda Nepstad

## IGS STAFF

---

**Administrative Assistant**  
Debra Chase

**Assistant Librarians**  
Susan Claman  
Judy McClain

## PRESIDENT'S MESSAGE

*By Nicoe Hart, IGS President*



Greetings IGS Members & Friends,

It's been an eventful spring and summer with structural engineers, contractor bids, lots of meetings with IGS officers and our Board of Directors, and several meetings with our banker. We have a facility that is well worth repairing; it is structurally sound with off-street parking and an ideal location in the East Village of Des Moines. Our location across the street from the Iowa State Historical Library and our earlier hours make for convenient one-stop researching for members. It also brings in many out-of-state travelers who stop in to look us over and stay to research in the IGS library. More than a few have become members and make return visits to IGS.

We've been very fortunate in the contractors who submitted bids for the work to be done. Toye Construction is again the low bid for the work he will be doing. The glass panel wall requires a specialist in that type of construction: Two Rivers Glass was the only firm who submitted a bid to remove and replace the glass wall. A second contractor bid the removal, but elected not to submit a bid for the rebuilding of the glass wall. Needless to say, work on glass panel walls involves more liability than wood and siding.

Why replace the glass panel wall? There are two reasons we should rebuild it. One: the glass wall was constructed thirty years ago and if it had been built by today's standards, IGS would not be faced with this repair project. Secondly, the glass wall increases the market value of the structure and a bank's lending is based on 80% of appraised value.

The officers and Board of Directors looked at all options carefully. It was in the best interest of IGS and its lender to keep the architectural enhancement (increased market value). Fortunately, State Savings is extending a construction loan as it did with the roof project. At the end of the construction project, State Savings will refinance our mortgage plus construction cost shortfall up to 80% of the appraised value. It was also the decision of our Board not to begin construction until the appraisal was received. I've met with a representative of the appraisal firm and they are targeting August 31<sup>st</sup> to finish their work.

I'm tremendously proud of IGS, its founders and its volunteers and employees. My goal and job is to get the word out that Iowa has a unique treasure in IGS and its chapters throughout Iowa. We are not tax supported and never have been. IGS is a grass roots non-profit that our founders built from a few dedicated people and a box of books into a first-rate genealogy library. Let's celebrate their dream and hard work and keep it going for our grandchildren's children.

-- Regards, Nicoe

## IGS LAUNCHES “SAVING FACE” CAPITAL CAMPAIGN

The Iowa Genealogical Society library facility’s front wall has sustained damage not covered by insurance. The remainder of the structure is in good repair with a new roof, new siding on the north and an HVAC system only eight years old.



Unfortunately our “face structure” needs a “face lift” to restore sound construction and weather proofing. The south wall of the building needs to be completely replaced and the glass panel wall covering it removed and rebuilt to today’s standards.

Two firms would be involved in the project, one to replace the underlying wall and another specialized contractor to restore the glass wall. The total cost of the project is \$115,000.



Subject to an appraisal, State Savings Bank has agreed to a construction loan to cover the time needed for fundraising and any shortfall in fundraising. Payments on the construction loan will be in addition to our regular monthly mortgage payment.

IGS has one of the few buildings in the East Village with off-street parking and it is conveniently located across the street from the Iowa Historical Museum with its State Library and Archives. Your donation will help rebuild a weatherproof, structurally sound “face” for genealogy research.

## FUNDRAISING UPDATES

### *How you can support IGS*

With a goal of raising \$115,000, the “Saving Face” campaign is off and running. **Donations received to date total \$10,900.00**—a great beginning!

Individuals, IGS Chapters and IGS Special Interest Groups are invited to support the campaign and help preserve Iowa’s premier family history library. ***Every dollar raised is important and deeply appreciated.***

- **Take the Ankeny Challenge!**

The Ankeny Genealogical Society has made a generous donation of \$100 to the Iowa Genealogical Society. AGS challenges other Chapters and individuals to match their donation!

- **Meet the German Challenge!**

The German Interest Group has donated \$6,650 and challenges other interest groups, chapters and members to match their donation!

- **Shop online and support IGS with a click of your mouse!**

IGS has several business affiliates who donate a portion of designated sales to support our Society. Here’s how it works:

- √ Visit the IGS website: [www.iowagenealogy.org](http://www.iowagenealogy.org).
- √ On the menu bar, find the “Affiliates” link in the pull-down menu under “Shop.”
- √ Visit **Amazon.com** or **Legacy Family Tree** by clicking their logo icons on the “Affiliates” page.
- √ Your purchases from either business will generate a donation to IGS!

- Use the **GoodSearch** search engine; the icon link and instructions are located on the “Affiliates” page of the IGS website. The site is powered by *Yahoo!*, so you’ll get the same quality search results that you’re used to. What’s unique is that they have developed a way to direct money to IGS with every click.

## VOLUNTEER IN 2012

Volunteers are the heart and strength of IGS. If you've benefited from the many programs and resources IGS offers, consider giving back by volunteering your time and talents in 2012.

IGS needs a new **Publicity Chairperson** beginning in January of 2012. Reliable computer and Internet access useful. Responsibilities of the Publicity Committee include writing and distributing press releases, flyers, eNews and website updates, interacting with the media, and publicizing IGS events and programs.

A new **Hawkeye Heritage Editor** is needed. Work from the comfort of home! All templates, materials and training provided.

Many other volunteer opportunities are available. Contact the IGS office to learn more and to volunteer: 515-276-0287; [igs@iowagenealogy.org](mailto:igs@iowagenealogy.org).

---

## STAY CONNECTED WITH IGS

### Find IGS on *Facebook*

Now you can connect with IGS through *Facebook*. Get the very latest updates and happenings at IGS! To begin, click the "Join Us on Facebook" button found at the top of the IGS webpage ([www.iowagenealogy.org](http://www.iowagenealogy.org)), or directly at <http://www.Facebook.com/IowaGenSoc>.



You don't need a *Facebook* account to read the postings, although to leave a comment you do need to be signed into a *Facebook* account. Already have a *Facebook* account? Click the "like" button at the top of the IGS *Facebook* page, and postings will show in your *Facebook* newsfeed.

Material posted is brief and timely. This is another way IGS is working to engage with the genealogy community.

### Find IGS on the Web

The new IGS website includes a blog-style news format. Get the latest updates for all IGS activities and events online at [www.iowagenealogy.org](http://www.iowagenealogy.org).

## BYLAWS COMMITTEE UPDATE

The Bylaws Committee worked on two important documents over several years: the **Articles of Incorporation** and the **Bylaws**. As you probably know, these documents guide nonprofit organizations. The **Amended and Restated Articles of Incorporation** were approved at the annual business meeting two years ago. The proposed new **Iowa Genealogical Society Bylaws** are printed in this issue, beginning on page 9. The Committee is proposing that the existing bylaws be rescinded, and the new bylaws be adopted in lieu thereof. The proposed new bylaws are significantly streamlined when compared to the existing bylaws. Many details currently included in the existing bylaws will be transferred to a set of standing rules.

The attached document is included in this Newsletter, to give Members adequate time to review. At the Annual Business Meeting on October 14, a motion will be made asking that these new Iowa Genealogical Society Bylaws be approved by the Membership. An affirmative vote of the Membership is required before this document can be amended.

We want to have a strong organization, and this document provides an important foundation for the Society. Please take the time to review it carefully.

---

## QUILT SHOW UPDATE

*From coordinators Shirley Munier and Helen J Phillips*

The annual fall quilt show has been postponed for this year. Parking will be restricted to allow for the reconstruction of the front wall of our building and the west wing will be warehousing materials.

The Civil War was from 1861-1865; we will continue to feature Civil War Quilts, both old and new, in our future shows. This show supports the "Stitch down the Debt" building fund project. May all of you keep on quilting and collecting quilts so you can be ready for next year. *Thank you* to all for your continued interest and past support. We look forward to seeing everyone in 2012.

## IGS CHAPTER NEWS

*Submitted by Betty Cross,  
IGS Region Nine Representative*

The **Lucas County Genealogical Society** hosted a county fair booth this summer with the Lucas County 4-H. It was a successful event with seventy-two entries in the Open Class, including entries from seven LCGS members, eleven non-members and one new youth entry. Entries were from thirty-eight of fifty-one categories. Judging was provided by Jay De Young of New Sharon.

A new copier and computer have been added to the Genealogy Room this summer. Digitizing of the Chariton newspapers is an upcoming project in cooperation with the Chariton Library.

---

**Wapello County Genealogical Society** held a seminar for locals earlier this summer, and President Dee Hall writes a genealogical column for the Ottumwa Courier. She has also recently spoken to several groups, including AARP and the Lions.

Work continues on indexing projects; a ring binder has been placed at the research library with information on African-Americans in Wapello County.

---

**Appanoose County Genealogical Society** volunteers have been walking local cemeteries, recording information for researchers. So far work is completed in Caldwell and Taylor townships.

ACGS and the Appanoose County Historical Society have raised \$25,000, including grant monies, to digitize all available Centerville newspapers. The work is being completed by *Advantage* of Cedar Rapids.

## FALL CONFERENCE BONUS

**Conference Bonus!** The IGS Library will be open on Friday evening, October 14th, 6–8 p.m. (after the Annual Meeting) for conference attendees with two-day or Friday registrations. The Library will be closed during the day on Friday and Saturday, October 14th and 15th, for conference activities.

**Traveling from out of town?** The Super 8 Motel is offering a conference discount. Ask for it by mentioning the Iowa Genealogical Society conference. Super 8 phone no.: 515-226-0414. Website: <http://super8westdesmoines.com/des-moines-ia-motels-location.asp>.



**Faith Lutheran Church**  
10395 University Avenue, Clive, Iowa

Don't forget to reserve your spot at this year's IGS Fall Conference, October 14 -15, at Faith Lutheran Church, 10395 University Avenue, Clive, Iowa. *Conference details on page 7. Registration form on page 17.*

---

***IGS Chapters and Regional Representatives—send us your news!***

Regular newsletter features, including Chapter News, will return in the November newsletter.

The IGS newsletter is pleased to publish Chapter news, profiles, upcoming programs, and more; and now IGS is also able to post your submissions on the IGS website. Email submissions to the IGS editor, Alice Hoyt Veen: [ahoytveen@iowatelecom.net](mailto:ahoytveen@iowatelecom.net), or to the IGS office: [igs@iowagenealogy.org](mailto:igs@iowagenealogy.org); or see the last page of this newsletter for postal mail addresses.

## CATALOGING CORNER

By Diane Densmore



Sixty-seven books were added to our shelves in May and June which makes a total of 223 books for this year. Thank you, donors!

Iowa new books, by county, include:

**Cedar:** Twenty-seven past yearly issues of *Cedar County Historical Review* (which completes our collection for 1958-2010); *A City Called Tipton, 1840-1990*; and *Cedar Chronicles, 1836-1991*.

**Mahaska:** *Big Grove* (A History of Fremont and Cedar Townships).

**Monroe:** *Monroe County Plat Book, 1896*.

**Polk:** *Gold Star Men of Polk County, Iowa*; and *Pages of History (The Des Moines Register Since 1849)*.

Some of the states and their counties added to our shelves:

**Kentucky:** Wayne

**New York:** Albany

**North Carolina:** Randolph, Rowan

**Oklahoma:** Kay

Family history books added were: **Baker, Dage, Hoover, Pitkin.**

Two atlases were added:

*An Atlas of Appalachian Trails to the Ohio River* and *An Atlas Trails West of the Mississippi*.

Check the "Recent Library Book Acquisitions" binder on top of the card catalog files when you're at IGS. The list of our new books is printed at the beginning of each month.

### HIDDEN TREASURES

You may have to sit on a low stool, but it's worth it to check out our "Misc" microfilm drawer, located just to the left of the reader room doorway. This is just what the label implies – miscellaneous records such as state census, tax lists, marriage records, church records, and probate indexes from other states: Kansas, Kentucky, Missouri, New York, Ohio, Pennsylvania, Tennessee, and Virginia. There may only be a couple of counties from each of these states, but that might be the one you're looking for!

There's an index to North Carolina 1812 volunteer soldiers, ward maps of U.S. Cities, Connecticut Ancestry Society records, and 1880 maps of Cass County, Iowa. This is also where you will find the Ireland index to householders in Griffith's valuation of tenements.

Having trouble with your New England ancestor? You might want to look at the books entitled *The Great Migration* by Robert Charles Anderson, located at Dewey number 974.02/AND.

This consists of two series. The first is a three volume set covering 1620-1633. The author identifies and describes European families who settled in New England. The second series consists of six volumes (A-S) for the years 1634-1635. This is an on-going project published by the New England Genealogical Society.

---

### THE TEN MOST WANTED REPORT

We are happy to announce the purchase of SIX books from our "10 Most Wanted" list, thanks to a generous donation from two IGS members. These are the *Family Map Books* by Gregory Boyd for **Black Hawk, Iowa, Mahaska, Poweshiek, and Story counties!**

A new book, *A Topical History of Cedar County, Iowa* has been recently added to the list because someone noticed that we have the index to that book, but not the book itself and she was tired of walking across the street to read it. This is a \$69.00 book that still needs \$49.00 to purchase.

If you know of a book that you would like to have on our shelves, please consider adding it to the list for just \$10. After that, any amount may be donated towards the purchase of any book on the list.

# IGS 2011 FALL CONFERENCE

Friday and Saturday,  
October 14 & 15, 2011

Faith Lutheran Church  
10395 University Avenue, Clive, Iowa

Featuring Billie Stone Fogarty

A professional genealogist and former history teacher with Bachelor's and Master's Degrees, Billie now devotes her time to infecting others with her love for history up close and personal – family history! She lectures regularly and teaches genealogy each semester in adult continuing education courses. She is author of *Guidebook to Researching My Family Tree*.



She serves Genealogical Speakers Guild as President, Association of Professional Genealogists as a member of the Board of Directors, Oklahoma Genealogical Society as a member of the Board of Directors, Oklahoma Historical Society as a member of the Board of Directors, Federation of Genealogical Societies as a Delegate, and is a member of National Institute on Genealogical Research Alumni Association, International Society of Family History Writers and Editors, and National Genealogical Society. She completed Advanced Military Research III at the Institute of Genealogy & Historical Research in 2008 and National Institute on Genealogical Research in 2001 and 2007.

Her genealogical pursuits have taken her to county court houses, local libraries and state archives in dozens of states and to most of the major genealogical repositories and archives across America. She has participated in numerous national conferences and learning opportunities. She belongs to several local genealogy societies and lineage groups and works closely with a variety of groups devoted to making genealogy and family history more accessible to others.

## Lecture topics

### **Proving Indian Ancestry: Grandma said we were Indian so how do I prove it?**

Learn how in this introduction to researching Native American ancestry.

### **Women in Colonial America:**

#### **Difficulty finding your female ancestors?**

Discover what their lives were like in Colonial America and why you may be looking in the wrong records to find them.

### **Discovering a National Treasure:**

#### **The Indian Archives**

Discover the Indian Archives, a National Archives Affiliate in Oklahoma City that was founded the same year as the National Archives itself.

### **Share Your Research Without Putting Your Relatives to Sleep**

Don't bore relatives with your genealogical research! Learn ways to preserve your family history that will make you the hit of the next family reunion.

### **Land Runs, Lotteries, and Homesteading: Settlement American Style**

Unique, rugged, romantic, and fascinating! Learn about how states were settled and how that affects their federal records.

### **How Do I Keep All This Stuff Straight: Organizing Your Research**

You have collected a mountain of genealogical information. Now what do you do with it and how do you retrieve what you need?

### **Trail of Tears to Indian Territory:**

#### **There was not just one "Trail of Tears."**

Learn how to discover the many different trails that brought Native Americans to Indian Territory.

### **Write It Or Lose It:**

#### **Preserving Your Family's History**

You have spent hours, months, and even years researching your family. But what happens to your research when you are gone? How do you preserve the story of your family and pass it on to your relatives and descendants?

Find registration information at the end of this newsletter, or register online: [www.iowagenealogy.org](http://www.iowagenealogy.org).

# IGS CALENDAR

*All programs & activities take place at the IGS Library unless otherwise noted.*

## SEPTEMBER 2011

### SEP. 17: Newspaper Research for Family Historians. 10:30 a.m. – 12:30 p.m.

Discover how newspapers can enrich your family history. Find out what to look for and where to access these valuable resources.

Cost: \$5 IGS members/ \$10 non-members.



## OCTOBER 2011

### OCT. 14 -15: IGS Fall Conference. Faith Lutheran Church 10395 University Avenue, Clive, Iowa.

*Details on page 5.*

### OCT. 20: Sailing with Captain John Strout, at Sea 1853-1884. 7 p.m.

Katie Pattee, a member of the Story County Genealogical Society, will give the audience an exploration of New England family history as well as a peek into a sea captain's perspective, through the words of her husband's ancestor, Captain John W. Strout.

Free and open to the public. Donations much appreciated.



Capt. John W. Strout's ship, *Independence*, built at East Boston in 1875, 952 tons. *Photo courtesy Peabody Essex Museum, Salem, MA.*

## NOVEMBER 2011

### NOV. 5: Getting the Most from Federal and State Census Records

10:30 a.m. – 12:30 p.m.

Finding your ancestors on the census can be challenging. But once you have located them, are you really maximizing all the information that is available in those documents? Put on your detective hat and get ready for some sleuthing as IGS explores the census! Cost: \$5 IGS members/ \$10 non-members.

### NOV. 5: Beginning Genealogy

1:30 p.m. – 3:30 p.m.

Find out how easy it is to get started in this popular and fascinating pursuit. Your family has a story to tell— begin your journey of discovery with IGS. Space is limited; preregistration is suggested for this FREE class!

### NOV. 12 - 13: Autumn Leaves Research Slumber Party

4 p.m. Saturday, November 12<sup>th</sup> through  
6 a.m. Sunday, November 13<sup>th</sup>.

Don't let the leaves on your family tree drift away on the autumn wind-- spend the night with IGS and rake in new family history discoveries!



Reservations required.

Cost: \$25 per person includes a light supper.

## DECEMBER 2011

### DEC. 3: Beginning Genealogy Class

10:30 a.m. to 12:30 p.m. Space is limited; preregistration is suggested for this FREE class!

---

**For more information about IGS classes & activities, or to register for classes, contact:**

Iowa Genealogical Society  
628 East Grand Avenue  
Des Moines, Iowa 50309-1924  
515-276-0287 • [igs@iowagenealogy.org](mailto:igs@iowagenealogy.org)  
<http://www.iowagenealogy.org>

# IOWA GENEALOGICAL SOCIETY BYLAWS

628 East Grand Avenue, Des Moines, Iowa 50309

## ARTICLE 1 – NAME AND LOCATION

**Section 1.1**        **NAME:** The name of this not-for-profit corporation is Iowa Genealogical Society, also known as IGS, and herein referred to as the Society.

**Section 1.2**        **LOCATION:** The principal office of the Society shall be located in Polk County, Iowa.

## ARTICLE 2 – PURPOSE

The purpose of the Society is to meet the educational needs of its members and the general public through the acquisition, preservation and dissemination of genealogical, historical and cultural information.

## ARTICLE 3 – REGIONS

In order to facilitate the aims and programs of the Society and to provide outreach services, the Society shall create at least nine (9) and no more than sixteen (16) regions within the State of Iowa. A Regional Representative shall head each region. Regions shall be formed by counties that are adjacent to one another.

## ARTICLE 4 – GOVERNANCE

**Section 4.1**        The Society shall be a membership organization, governed by a Board of Directors that is composed of Regional Representatives and Officers. The Board of Directors, hereinafter the Board, shall control and transact the business of the Society between Annual Meetings subject to these Bylaws and the authority of the Society.

**Section 4.2**        The fiscal year of the Society shall be the calendar year.

## ARTICLE 5 – BOARD OF DIRECTORS

### **PART A. BOARD – OVERALL STRUCTURE**

**Section 5.A.1**        **QUALIFICATIONS:** A Board nominee must be a Member of the Society. A Board member shall keep dues current at all times.

**Section 5.A.2**        **COMPOSITION:** The Board shall be the governing body of the Society and shall consist of the Regional Representatives and the Officers.

**Section 5.A.3**        **QUORUM:** A quorum of the Board shall be one more than half of the Board of Directors.

**Section 5.A.4**        **ONE OFFICE AT A TIME:** A Member shall not hold more than one (1) elected office at a time. If a Member is elected to more than one position during the Annual Business Meeting, that Member shall choose which of the two positions to fill and the President shall immediately call for nominations from the floor and conduct an election to fill the vacant position.

**Section 5.A.5**        **VOTING POWERS:** The act of the majority of the Board Members present and voting at a meeting at which a quorum is present shall be the act of that body unless the Articles of Incorporation or these Bylaws require a greater number. Each Board Member shall vote only one (1) vote on any question, on any issue, or in any capacity.

**Section 5.A.6 DUTIES OF THE BOARD:**

- 5.A.6.a Hold title to and manage all funds and property, both real and personal;
- 5.A.6.b Develop policies of the Society;
- 5.A.6.c Develop long-range plans and implementation strategies for the Society;
- 5.A.6.d Develop adequate funding to meet present and future needs of the Society;
- 5.A.6.e Establish and maintain a financial program designed to encourage gifts of cash and tangible assets to carry out the purposes of the Society;
- 5.A.6.f Maintain a complete record of all proceedings and report its actions at the Annual Business Meeting, including a complete financial report;
- 5.A.6.g Fill vacancies in the positions of the Board of Directors and Standing Committee Chairs for unexpired terms.
- 5.A.6.h Carry out the duties that are specifically assigned to it in these Bylaws, by the Board, the Society, or by the Parliamentary Authority;
- 5.A.6.i Establish staff positions.

**PART B. BOARD – REGIONAL REPRESENTATIVES**

**Section 5.B.1** In addition to Board qualifications enumerated above, a Regional Representative must live in the Region represented or belong to a Chapter in that Region.

**Section 5.B.2** In addition to Board duties enumerated above, the Regional Representatives shall facilitate the aims and programs of the Society in their Region and shall coordinate the outreach services to and from the Chapters and local contacts. Regional Representatives shall perform such duties as prescribed by these Bylaws, the Board, the Executive Committee, the President, or the Society.

**Section 5.B.3** Terms of Office:

5.B.3.a Term: The terms of Regional Representatives from even-numbered Regions shall begin at the close of the Annual Business Meeting during the even-numbered year in which they are elected. They shall serve for two years until the end of the Annual Business Meeting in the next even-numbered year.

The terms of Regional Representatives from odd-numbered Regions shall begin at the close of the Annual Business Meeting during the odd-numbered year in which they are elected. They shall serve for two years until the end of the Annual Business Meeting in the next odd-numbered year.

5.B.3.b Vacancy: A vacancy in a Region shall be filled by the Board by majority vote of those present and voting at a regular or special meeting of the Board.

**PART C. BOARD – OFFICERS**

**Section 5.C.1** The officers shall be the President, First Vice President, Second Vice President, Secretary and Treasurer.

5.C.1.a The President shall:

5.C.1.a.1 Be the Chief Executive Officer and the official spokesperson for the Society;

5.C.1.a.2 Supervise the activities of the Society, assist in carrying out the policies determined by the Board, promoting the purposes of the Society, and making recommendations to the Board;

5.C.1.a.3 Sign all Society documents as directed by the Board;

5.C.1.a.4 Preside at all meetings of the Society, Board of Directors, and the Executive Committee except as provided in the Parliamentary Authority.

- 5.C.1.a.5 Enforce all laws and regulations pertaining to the administration of the Society;
  - 5.C.1.a.6 Chair the Annual Business Meeting planning committee;
  - 5.C.1.a.7 Appoint Standing Committee Chairs except for that of the Nominations Committee. Committee Chair appointments are subject to the approval of the Board;
  - 5.C.1.a.8 Appoint Standing Committee Vice Chairs subject to the approval of the Executive Committee;
  - 5.C.1.a.9 Serve ex officio on committees and subcommittees except the Nominations Committee;
  - 5.C.1.a.10 Perform other duties as outlined in the Parliamentary Authority, as otherwise indicated in these Bylaws, or as requested by the Board.
- Section 5.C.2** The First Vice President shall:
- 5.C.2.a Assume the office of President if that office becomes vacant;
  - 5.C.2.b Assume the duties of the President in the absence of the President or as provided in these Bylaws or the Parliamentary Authority;
  - 5.C.2.c Chair the Education Committee.
- Section 5.C.3** The Second Vice President shall chair the Membership Committee.
- Section 5.C.4** The Secretary shall keep an accurate record of the proceedings of all meetings of the Board, the Executive Committee, the Annual Business Meeting and all Membership meetings. The Secretary shall sign all documents as Corporate Secretary as required by law.
- Section 5.C.5** The Treasurer shall oversee all income and expenditures and arrange for an annual audit as designated by the Board. The Treasurer shall serve as the Chair of the Finance Committee.
- Section 5.C.6** Terms of Office:
- 5.C.6.a Term: The terms of the President, Second Vice-President, and Secretary shall begin at the close of the Annual Business Meeting during the even-numbered year in which they are elected. They shall serve for two years until the end of the Annual Business Meeting in the next even-numbered year.  
  
The terms of the First Vice-President and Treasurer shall begin at the close of the Annual Business Meeting during the odd-numbered year in which they are elected. They shall serve for two years until the end of the Annual Business Meeting in the next odd-numbered year.
  - 5.C.6.b No elected officer, except the Secretary and the Treasurer, shall hold the same office for more than two (2) consecutive terms.
- Section 5.C.7** Vacancy: If a vacancy occurs in the office of President, the First Vice President shall automatically assume the duties and responsibilities of that office for the remainder of the term. A vacancy in any office other than President shall be filled by the Board by majority vote of those present and voting at a regular or special meeting of the board.

## **ARTICLE 6 – EXECUTIVE COMMITTEE**

**Section 6.1**      Composition: The Executive Committee shall be composed of the five (5) Officers and one (1) Regional Representative.

**Section 6.2**      The Executive Committee shall:

- 6.2.a      Handle matters between Board meetings. The Executive Committee is required to report interim actions to the Board;
- 6.2.b      Carry out the duties that are specifically assigned to it in these Bylaws, by the Board, the Society, or by the Parliamentary Authority;
- 6.2.c      Make recommendations to the President concerning administrative procedures;
- 6.2.d      Personnel:
  - 1.      Make employment decisions;
  - 2.      Direct the President to carry out employment decisions;
  - 3.      Adopt personnel policies and establish salaries and fringe benefits for employees, keeping within the limits of the budget.
- 6.2.e      Provide leadership and goal setting for the Society and present progress and results of the plan to the Board and, when appropriate, at the Annual Business Meeting.
- 6.2.f      Determine and give notice of the place, date, and time of Special Meetings by Petition.
- 6.2.g      Approve the appointments of the Standing Committee Vice Chairs;
- 6.2.h      Develop procedural rules for meetings;

**Section 6.3**      Meetings shall be called by the President or any two members of the Executive Committee.

**Section 6.4**      Quorum: The quorum of the Executive Committee shall be three (3) members.

## **ARTICLE 7 – MEMBERS**

**Section 7.1**      Classes of Membership: There are two classes of Membership.

- 7.1.a      An Individual Membership shall be conferred on any interested person upon payment of annual dues and approval by the Board.
- 7.1.b      A Family Membership shall be conferred upon family members residing at the same address as an Individual Member upon payment of annual dues and approval by the Board.

**Section 7.2**      Membership Privileges:

- 7.2.a      An Individual Membership shall include access to Society-owned facilities, educational programs, publications, online databases, and the right to debate, vote and hold office.
- 7.2.b      A Family Membership shall include access to Society-owned facilities, educational programs, and online databases but not the right to debate, vote, and hold office.
- 7.2.c      Members shall have the right to be present at all meetings, except for executive session. Individual Members may speak on a limited subject during a Board or Executive Committee meeting when permission is granted.

**Section 7.3**      Membership Year and Dues:

- 7.3.a      The membership year shall be twelve (12) months. A membership year shall begin the first day of the month in which the application for membership is received.
- 7.3.b      Dues for all classes of membership shall be established annually by the Board.
- 7.3.c      Dues shall be payable on the first day of the calendar month in which the Member joined.
- 7.3.d      Family Membership shall be renewable at the same time as the Individual Membership to which it is attached.

## **ARTICLE 8 – MEETINGS OF THE MEMBERSHIP**

- Section 8.1** An Annual Business Meeting of the Membership shall be held in the fall. Notice of the time and place of the Annual Business Meeting shall be included in the Newsletter sent to all Members at least 30 days prior to the meeting.
- Section 8.2** Special Meetings:
- 8.2.a Special Meetings of the membership may be called by the President, by majority vote of the Executive Committee, by majority vote of the Board, or by Special Meeting by Petition.
- 8.2.b In order to call a Special Meeting by Petition, a certified letter shall be sent to the President, at the Society address, that contains the purpose for which the meeting is to be called, and which contains the printed names and addresses and signatures of at least forty (40) Members who wish to call the meeting.
- 8.2.c The only business on the agenda at a Special Meeting by Petition shall be that which is stated in the petition.
- 8.2.d Only Members shall be present at any Special Meeting.
- Section 8.3** Notification of all meetings shall be listed in the newsletter and on the web site, with the purpose of the meeting stated.
- Section 8.4** Quorum: Twenty-five (25) members present shall constitute a quorum for the transaction of business at any Special Meeting or at the Annual Business Meeting.
- Section 8.5** A majority vote of those present and voting shall be necessary for action by the body unless a greater vote is required by these Bylaws.

## **ARTICLE 9– NOMINATIONS COMMITTEE**

- Section 9.1** Nominations Committee members are selected at the Annual Business Meeting in odd-numbered years. The first five (5) Members whose names are submitted from the floor shall serve as the Nominations Committee. Current Officers shall not serve on the Nominations Committee.
- Section 9.2** The term of each Nominations Committee member begins at the close of the Annual Business Meeting in odd-numbered years and continues until the close of the Annual Business Meeting in the next odd-numbered year. Members of the Nominations Committee shall not serve more than two (2) consecutive terms.
- Section 9.3** Each year it shall be the duty of the Nominations Committee to prepare a slate with at least one qualified nominee for each Board position to be filled.
- Section 9.4** All Members are encouraged to submit nominations for any Board position. Before submitting a nomination, the Member should verify that the nominee is willing to serve if elected.
- Section 9.5** By the fifteenth day of July of each year the Nominations Committee's completed report containing the names and biographies of those nominated shall be placed in the hands of the President.
- Section 9.6** When a vacancy occurs on the Nominations Committee, the President shall submit the name of a qualified nominee, willing to serve, to the Board for approval. Upon Board approval, the nominee shall serve the unexpired term.
- Section 9.7** If any of the five (5) Nominations Committee members cannot or will not act, the Board shall have the power to declare the Committee position(s) open and shall proceed to fill the vacancy(ies) by majority vote at a regular Board meeting.

## **ARTICLE 10 – ELECTIONS**

- Section 10.1** An Election Committee shall be appointed by the President, with the approval of the Board, by the first day of July each year. The Election Committee shall handle the details of the election.
- Section 10.2** The Elections Committee shall be responsible to design the ballot and arrange for its printing and mailing, to count all ballots cast in any election; to rule upon the effect of any ballots irregularly marked; and to decide upon any other questions that may arise with respect to the regulation of any election. The Committee's decisions on all such matters shall be final.
- Section 10.3** Ballots and an explanation of the mail voting process shall be sent to each Member with the Newsletter which contains the notice of the Annual Meeting. The Newsletter may be in print or electronic form.
- Section 10.4** Officers and Region Representatives shall be elected by a plurality of the ballots cast.
- Section 10.5** All Ballots shall be in the possession of the Election Committee no later than the start of the Annual Meeting.

## **ARTICLE 11 – STANDING COMMITTEES**

- Section 11.1** Standing Committees shall be those committees whose services are known to be required. Each Standing Committee shall be headed by a Chair and a Vice Chair with at least one (1) additional committee member.
- Section 11.2** Standing Committees shall include, but are not necessarily limited to:
- 11.2.a Elections Committee
  - 11.2.b Finance Committee
  - 11.2 c Library Committee
- Section 11.3** Additional Standing Committees may be established through Standing Rules.

## **ARTICLE 12 – STANDING RULES**

- Section 12.1** Standing Rules are the means of further defining the operation of the Society. Changes may be proposed at any regular meeting of the Board of Directors by any member of the Board, or by petition of at least ten (10) Members. Approval shall require a majority of the Board present and voting.
- Section 12.2** A record of the standing rules of the Society shall be kept by the Secretary and shall be made available to the Board and, upon request, to any member of the Society.
- Section 12.3** No Standing Rules shall be in conflict with these Bylaws.

## **ARTICLE 13 – CHAPTERS AND SPECIAL INTEREST GROUPS**

- Section 13.1** Any independent society of genealogy where some of the members are also Members of the Iowa Genealogical Society, may apply to the Board for the right to be known as a Chapter of the Iowa Genealogical Society.
- Section 13.2** A Special Interest Group, also known as a SIG, shall be composed of Members who have a common interest in promoting a particular area of genealogical research.

## **ARTICLE 14 – GUESTS**

**Section 14.1** A Guest is a non-member who requests the privilege of accessing the Society’s research collection or educational programs. Guests shall not have privileges of membership.

**Section 14.2** Guests shall follow all rules and regulations of the Society.

## **ARTICLE 15 – PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert’s Rules of Order, Newly Revised, shall govern the proceedings of the Society in all cases to which they are applicable and in which they are not inconsistent with the Articles of Incorporation, these Bylaws, the Standing Rules, and any special rules the Society may adopt.

## **ARTICLE 16 – AMENDMENTS**

**Section 16.1** Proposed amendments to these articles must be presented, in writing, to the Board of Directors at least one month previous to the regular Annual Business Meeting, to be read by the Secretary at the next annual meeting, when a vote on such amendments shall be taken. Notice of proposed amendments should be included in the Newsletter sent to Members prior to the Annual Business Meeting.

**Section 16.2** Adoption of a Bylaws amendment requires a two-thirds (2/3s) affirmative vote of the Members present and voting.

**Section 16.3** Adopted amendments become effective immediately upon adoption, but shall take effect at the close of the Annual Business Meeting, unless an adopted proviso presented at the time of adoption specifies implementation at a different time.

**Section 16.4** Certain Articles of these Bylaws shall not be amended unless the Articles of Incorporation are first amended and filed with the Secretary of State: Article 1, dealing with the name and location; Article 2, dealing with purposes of the Society; Article 17, dealing with nondiscrimination; Article 19, dealing with indemnification; and Article 20, dealing with dissolution.

## **ARTICLE 17 – NONDISCRIMINATION**

The Society shall not discriminate in any of its policies or practices on the basis of race, color, religious affiliation, sex, sexual orientation, age, marital status, physical disability or medical condition, national or ethnic origin or citizenship.

## **ARTICLE 18 – PRIVATE INUREMENT AND OTHER PROHIBITED ACTIVITIES**

**Section 18.1** The Society is not organized for profit. No part of the net earnings of the Society shall inure to the benefit of any director or officer of the Society, or any private individual (except that reasonable compensation may be paid for services rendered to or for the Society affecting one or more of its purposes), and no director or officer of the Society, or any private individual, shall be entitled to share in the distribution of any of the corporate assets on dissolution of the Society.

**Section 18.2** The Society shall operate solely for educational purposes as provided in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and shall limit its activities as required by an organization exempt under this Section of the Code.

**ARTICLE 19 – INDEMNIFICATION**

Except as otherwise provided by law, any director, officer, employee, or agent of this Society shall be indemnified by the Society for liability, as defined in Section 851, subsection 5, of the Revised Iowa Nonprofit Corporation Act, to any person for any action taken, or any failure to take any action, except liability for any of the following: (1) receipt of a financial benefit to which the director is not entitled; (2) an intentional infliction of harm on the Society or its members; (3) a violation of Section 834 of the Revised Iowa Nonprofit Corporation Act; or (4) an intentional violation of criminal law. In order to be eligible for indemnification, a director must satisfy the requirements set forth in Section 852, subsection 1 of the Revised Iowa Nonprofit Corporation Act.

The Society may, by action of the Board, provide indemnification to such of the officers, employees and agents of the Society to such extent and to such effect as the Board shall determine to be appropriate and authorized by applicable law.

The rights and authority conferred in this Article shall not be exclusive of any other right which any person may have or hereafter acquire under any statute, provision of the Articles of Incorporation or Bylaws of the Society, agreement, vote of members or disinterested directors, or otherwise. Any repeal or amendment of this Article by the members of the Society shall not adversely affect any right or protection of a director or officer existing at the time of such repeal or amendment.

**ARTICLE 20 – DISSOLUTION**

Upon the dissolution of the Society, the Board shall, after paying or making provision for the payment of all liabilities of the Society, distribute or convey, as the Board shall determine, all assets of the Society to any organization or organizations created or operated for nonprofit purposes similar to those of the Society as shall qualify as an exempt organization or organizations under Section 501 (c)(3) of the Internal Revenue Code of 1986, as amended. Any such assets not so distributed shall be distributed by the district court of the county in which the principal office of the Society is then located, exclusively for the aforesaid purposes of the Society, or to such qualified organization or organizations as the court shall determine.

## IGS 2011 FALL CONFERENCE REGISTRATION

Friday and Saturday, October 14 & 15, 2011

\_\_\_\_\_ IGS Member X \$70  
(Friday & Saturday, includes lunch on Friday) = \_\_\_\_\_

\_\_\_\_\_ Non-Member X \$75  
(Friday & Saturday, includes lunch on Friday) = \_\_\_\_\_

\_\_\_\_\_ IGS Member X \$45 (Friday only, includes lunch) = \_\_\_\_\_

\_\_\_\_\_ Non-Member X \$50 (Friday only, includes lunch) = \_\_\_\_\_

\_\_\_\_\_ IGS Member X \$35 (Saturday only) = \_\_\_\_\_

\_\_\_\_\_ Non-Member X \$40 (Saturday only) = \_\_\_\_\_

\_\_\_\_\_ Additional lunch on Friday X \$10 = \_\_\_\_\_

### IGS MEMBERSHIP

I want to join IGS, which entitles me to the Member Registration rate:

Individual \$35 = \_\_\_\_\_ Family \$45 = \_\_\_\_\_

Check enclosed.

Please charge my credit card in the amount of \$ \_\_\_\_\_  
(IGS adds \$2.50 for card handling fee)

Visa       MasterCard       Discover

Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Complete this form and mail it with your credit card information or  
check payable to:

**Iowa Genealogical Society Fall Conference**  
**628 East Grand Avenue, Des Moines, IA 50309-1924**



### IOWA GENEALOGICAL SOCIETY NEWSLETTER

September 2011

The Iowa Genealogical Society Newsletter is a publication of the Iowa Genealogical Society. Members receive the newsletter as part of their membership.

The editor invites individual members, member chapters, regional representatives and the public to submit articles, reviews, chapter news and program information for publication.

Material may be emailed to the newsletter editor:

[ahoytveen@iowatelecom.net](mailto:ahoytveen@iowatelecom.net)

or mailed:

**Alice Hoyt Veen**  
**14998 Odessa Place**  
**Bouton, Iowa 50039**

To have your mailed submission returned, please enclosed a postage-paid SASE.

The deadline for submissions to be included in the November newsletter is 30 September 2011.

**NOTE:** Please check the mailing label for your membership expiration date.



Iowa Genealogical Society  
628 East Grand Avenue  
Des Moines, IA 50309-1924

NONPROFIT  
ORGANIZATION  
U.S. Postage PAID  
Des Moines, IA  
Permit No. 286

CHANGE SERVICE REQUESTED

# IOWA GENEALOGICAL SOCIETY

628 EAST GRAND AVENUE, DES MOINES, IOWA 50309-1924



Located in the East Village section of the downtown area, two blocks west of the State Capitol Building and directly across the street from the Iowa State Historical Building.

PRESERVING THE PAST & ENRICHING THE FUTURE