

MEETING OF THE
EXECUTIVE COMMITTEE
OF THE
IOWA GENEALOGICAL SOCIETY

Saturday, July 11, 2009

The regular meeting of the Iowa Genealogical Society (IGS) Executive Committee was held Saturday, July 11, 2009 in the IGS library conference room in Des Moines, Iowa.

Present: Barbara Hug, President; Kathy Gourley, 2nd Vice President; Alan Neve, Representative for the Regions.

Other IGS Members Present: Betty Cross and Ted Lussem

1. **Call to order and determine quorum:** President Barbara Hug called the meeting to order at 10:05 a.m. and determined that a quorum is present at today's meeting since Ricki King has resigned her position as 1st Vice President.
2. **Appoint a minute review committee:** Alan Neve and Kathy Gourley volunteered to do this.
3. **Reports**
 - a. **President:** President Hug reported on the following items:
 - i. Raffle – A new raffle has been started with the drawing being during the Heritage Quilt Show on October 31st. The prizes are a heritage double wedding ring quilt, a large Amish woven basket and a small Amish woven basket. Cost of tickets is \$2.00 per ticket or 6 tickets for \$10.00. The prizes were donated by Barbara Hug. To encourage members to sell tickets, a sales sheet has been prepared and will be placed on the web site for members to download and sell tickets.
 - ii. Classes – Theresa Liewer will teach a class on the Naturalization process on Saturday, July 18. Classes in August are “Military Records” by Theresa Liewer on August 15th and “Review and Use of Genealogy Software” by Barbara Hug on August 22nd.
 - iii. Slumber Party is scheduled for Saturday, July 25th with a great workshop on Scrapbooking.
 - iv. The Woodland Cemetery Walk will be Sunday, October 4th from noon to 3:00 with Kaye Sanchez and LaWanda Nepstad as co-chairs. They will be meeting on July 16th to finalize the characters.
 - v. Heritage Quilt Show to be held Friday and Saturday, October 30 and 31st at IGS West Wing. Application forms are on line.
 - vi. E-news – our new publicity chairperson, Alice Veen, is putting together a monthly e-news about the organization. We would like e-mail addresses of non-members as a way to get them interested in our society.
 - vii. Web-site update – A proposal was written for the Bravo grant to program a members-only part of our web site. A volunteer, Maria Edwards, from California has already scanned old Hawkeye Heritage from 1970 to 1990. We'll be looking for more projects to scan and/or transcribe for the new web site.
 - b. **Treasurer:** LaWanda sent a treasurer's report that shows a cash balance as of July 9th to be \$5,494.53.

- c. **1st Vice President** – Due to open position, the board will complete the schedule for the Annual Conference. The schedule was finalized as attached. We will ask for a volunteer to make arrangements for the meals. All speakers and topics have been confirmed. We will need a piano on Saturday for the Jasper Grays; Kathy will ask the church if there is one in the room or close by. If not, Barbara will work with the group to see if a key board can substitute for a piano. Barbara will handle the Annual Business Meeting. There will not be a silent auction.
 - d. **2nd Vice President** – Kathy distributed a written report (see attached). She is going to ask Half Price Books if they will bring books to the conference. She has also contacted some other vendors.
 - e. **Other Reports: Bylaws** – Kathy is planning to meet with the bylaw committee in late July and plans to submit a set of “Restated Bylaws” at the August meeting for review and acceptance by the Board of Directors.
- 4. New Business**
- a. **Garage Sale on dates of Conference** – Since there will not be a silent auction at the conference Margaret Foster has volunteered to do a garage sale on Friday and Saturday. After some discussion it was decided that we needed to talk to Margaret more about the logistics of this.
 - b. **IGS Brochure** – A Bravo Grant proposal was written to have the IGS brochure printed in color. In case we get the grant the IGS brochure was reviewed and updated, essentially removing information that might need to be updated in the future (see attached). A suggestion was made to ask for a volunteer with marketing experience to review the brochure and make suggestions for a different format before being done in color. Motion by Alan to stop using the current brochure and use the updated brochure with changes for the time being and to redo the brochure for a color printing. Motion seconded by Kathy Gourley. Motion carried.
 - c. **EBSCO contract** – IGS has been contacted about having the Hawkeye Heritage be part of the EBSCO data base. EBSCO is a large data base used by libraries as a resource for researchers. Because the Hawkeye Heritage is a privilege of membership, we don’t want to allow another organization to own the copies for their data base.
- 5. Old Business**
- a. **Library Report** – due to confusion about who has a written copy of the library report, there was not a written report. However, Ted Lussem who was at the committee meeting reported that the committee came up with several options, including closing on Mondays which would save 14 hours of staff time. The group liked this option because it matches many other facilities that are open on Saturday²s and then closed on Mondays. A written report will be given at the Board of Directors and a decision will be made.
- 6. Meeting adjourned at 12:15 p.m.**

Minutes written by Barbara Hug

Reviewed and approved by Kathy Gourley and Alan Neve