

**IOWA GENEALOGICAL SOCIETY
REGULAR QUARTERLY BOARD MEETING
November 10, 2007**

The regular meeting of the Iowa Genealogical Society (IGS) Board was held Saturday, November 10, 2007 at the IGS Library Conference Room in Des Moines, Iowa.

Present: Theresa Liewer, President; Dennis Allen, 2nd Vice President; Diane Densmore, Secretary; Barbara Hug, Treasurer; Phyllis Rothlauf, Region 1 Representative (Rep); Alan Neve, Region 2 Rep; Pat Border, Region 3 Rep; Stan & Fran Jeffers, Region 5 Rep; Eileen Johnson, Region 7 Rep; Ted Lussem, Region 8 Rep; Grace Hertz, Region 12 Rep; Janice Danielson, Region 14 Rep; and Linda Abercrombie, Region 16 Rep.

IGS Members Present: Dollie Flynn, Margaret Foster, Cris Nagla, Helen Phillips, Betty Standley, and Elizabeth Williams.

1. **Call to order** at 10:04 a.m. by Theresa Liewer.
2. **Adoption of agenda:** The agenda will be adapted as needed.
3. **Reading and approval of minutes from August 18, 2007:** Ted Lussem made a motion to waive the reading of the minutes and approve them as written and distributed by email. Motion seconded by Janice Danielson. **Motion carried.**
4. **Introduction of board members:** Since this is a beginning of a new business year, Theresa Liewer asked all members to introduce themselves.
5. **Treasurer's report:** (See Attachment 1) Barbara Hug reported that we are currently in a period of low cash flow. However, this should change as this is the time of year that a large number of membership renewals are due.
6. **President's report:** Theresa Liewer reported that our main concern over the last couple of years has been our financial problems. She would like to see us change our emphasis to rebuilding our relationships with our chapters and volunteers.
7. **First Vice president's report:** (See Attachment 2, 2 pages) Denise Gripp was unable to attend today's meeting, but had submitted a written report. The board discussed both the 2007 Fall Conference just past, as well as next year's conference suggestions for location and speaker. Denise will be doing a presentation at the Warren County Genealogical Society later this month.

8. Second Vice president's report: (See Attachment 3, 2 pages) Dennis Allen reported that he was unable to attend the recent meetings about the status of the Sunshine laws, but will contact Gordon Hendrickson to be updated. Dennis is working with Denise Gripp in setting the dates for the 2008 Fall Conference. The board was in agreement that the weekend of October 2-4, 2008 in Marshalltown would be acceptable, if still available. The motel there gives us a financial incentive to use their facility in terms of meeting room rental and a free motel room for the speaker. Dennis also presented the list of 24 new IGS members who joined in October. Ted Lussem made a motion to accept the slate of new members. Seconded by Pat Border. **Motion carried.**

8. Region representatives' reports:

- a. **Region 7:** Eileen Johnson reported that her region had a successful region-wide meeting in September. People enjoyed sharing information. Butler County came to Des Moines for a research trip in October. Eileen will be attending the upcoming meetings with Franklin and Hamilton Counties.
- b. **Region 1:** Phyllis Rothlauf reported that Des Moines County has had an increase of research requests. They are planning an all day conference in April with Curt Witcher, from the Fort Wayne library as their speaker.
- c. **Region 12:** (See Attachment 4) Grace Hertz reported that she was pleased to present the Humboldt County group with the "IGS Outstanding Chapter Award" for 2007. All of her counties are very active with on-going indexing projects. She encourages all of them to have a program at each of their meetings.
- d. **Region 3:** Pat Border reported that she attended the September meeting of the Scott County group which is updating what is new for research at their library. Their August program was about Arsenal Island.
- e. **Region 2:** Alan Neve reported that Keo-Mah has moved into their own building on Highway 92 in Oskaloosa. He also said that Poweshiek County has a very nice library in the old Carnegie library building and that Iowa County is in the Marengo Public Library.
- f. **Region 14:** (See Attachment 5, 2 pages) Janice Danielson reported that the Computer Genies of NW Iowa are working on a research directory for their 12 county area. Woodbury County has changed it's location to the First Presbyterian Church on Nebraska Street in Sioux City. This group continues to index Sioux City newspaper obituaries. Cherokee County remains active. Janice has had difficulties contacting Sac and Ida County groups. Plymouth County remains very active and recently bought microfilm for 4 town newspapers. Even though Buena Vista County continues to have problems with sharing a building with the historical society, they continue to add books to their collection and were happy to have recently sold two whole sets of their cemetery books.

- g. **Region 8:** Ted Lussem reported that Jasper County had recently celebrated their 30th anniversary. The Ankeny group has a program at every meeting. He keeps in contact via email with his chapters.
- h. **Region 16:** Linda Abercrombie reported that Pottawattamie County continues to be an active group. Mills County had no meeting this month, but will be having a Christmas dinner in December.
- i. **Region 5:** Stan Jeffers reported that the Decorah Genealogical group meets monthly with the Decorah historical society and the cemetery commission. They will be presenting programs at nursing homes and senior centers around Winneshiek County. The historical society is slowly indexing a collection of books and other items stored in the old jail.

9. Staff Reports: No report

- 10. Committee Reports:** Theresa Liewer stated that Committee Reports had been given to the Executive Committee some years ago. If action was needed, then the item was presented to the Board. She would like to see IGS Board meetings return to that format.
- a. **Library Committee:** Helen Phillips reported that there had not been a meeting this quarter.
 - b. **Volunteer Committee:** Margaret Foster is seeking volunteers for the East Village Promenade on November 16.
 - c. **Newsletter Committee:** Cris Nagla stated the next deadline is November 15.
 - d. **Publicity Committee:** Elizabeth Williams handed out Promenade fliers to the Board members to post in their localities.
 - e. **Revenue Sharing:** (See Attachment 6, 8 pages) Dennis Davies was unable to attend today's meeting, but submitted his written report. Commissions have been paid as requested by Chapters and as funds are available. He also reported that two more Chapters have withdrawn participation in the revenue sharing program for a total of 8. Diane Densmore made a motion that any special funds collected and designated for paying revenue sharing bills be distributed by paying the 2004 bills in total first, alphabetically by county, then the 2005 bills in the same manner, and so forth, until we are current and also that these payments and chapters be published in the newsletter so that the chapters know that we are making an effort to pay these overdue bills in a fair and equitable way. Fran Jeffers seconded. Discussion followed. **Motion carried** by 6 yeas, 4 nays, 2 abstentions.
 - f. **Building Committee:** Ted Lussem reported that we still have a roof leak in the back office. The west wing currently has no renters.
 - g. **Grant Committee:** Theresa Liewer reported that we have been denied the Principal grant. She has submitted a grant request for a small sum from the U.S. Bank Foundation.

12. Old business

- a. **Endowment Fund:** No report
- b. **Challenge to pay off equipment leases:** Theresa Liewer reported that German Interest Group has issued a \$2000 matching challenge valid until the end of the year.
- c. **Kossuth County – new chapter status:** Theresa Liewer reported that Kossuth County had been accepted as a new chapter of IGS at the August 18, 2007 Board Meeting pending the receipt of the proper paperwork. That paperwork has now been received.

13. New business

- a. **Committee chairs:** Theresa Liewer presented the following slate of committee chairs for the upcoming year:
Library Committee – Helen Phillips
Building Committee – Ted Lussem
Grant Committee – Marcia Martin
Publicity Committee – Elizabeth Williams
Audit Committee – Tom McGarvey
Computer Committee – Dennis Davies
Revenue Sharing Committee – Dennis Davies
Events Committee – vacant
ByLaws Committee – vacant
Eileen Johnson made a motion to accept the slate of committee chairs.
Seconded by Grace Hertz. **Motion carried.**
- b. **Implementation of bylaws:** Theresa Liewer stated the new bylaw of accepting new members would be included in the Second Vice-president's report. The Minutes Approval Committee would become a permanent point of New Business at each meeting. For today's meeting, Barbara Hug and Alan Neve volunteered to be the Minutes Approval Committee.
- c. **Coordination of region rep's terms:** Theresa Liewer explained that with the new bylaws, even numbered region's representatives are elected in the even numbered year. Because Regions 2, 4, 10, 12, and 14 representatives were elected in 2007, their term will be one year, ending in 2008. Odd numbered region's representatives are elected in odd numbered years. Therefore, Regions 5 and 15 representatives' terms would have ended in 2008 will now end in 2009.
- d. **Regional meetings:** Theresa Liewer stated that she would like to attend a regional meeting in each region and asked that the Regional Representatives coordinate with her to accomplish this.

e. Long term planning: Theresa Liewer explained the need for IGS to have goals for 1 year, 5 years and 10 years. She asked each board member to submit at least 2 short term and 2 long term goals to her before February's meeting, along with any ideas of how to implement them. She will put together this goal list and send it to the Board before that meeting. Also, starting with February's meeting, the Board is asked to submit any reports by email, if possible, to the secretary for forwarding to the rest of the Board 14 days prior to the meeting. The agenda is also required by Robert's Rules of Order to be submitted to the Board 14 days prior to the meeting.

14. **Calendar:** Theresa Liewer submitted the dates for all of the meetings for next year. All meetings are at 10:00 a.m.

Board meetings: February 9, 2008

May 10, 2008

August 9, 2008

November 8, 2008

Executive committee: January 12, 2008

April 12, 2008

July 19, 2008

October 11, 2008

At this time, Theresa Liewer handed out volunteer recognition certificates to Board members who had not been present on IGS' Volunteer Recognition program.

15. **Adjournment:** Grace Hertz made a motion to adjourn the meeting. Seconded by Barbara Hug. **Motion carried.** Meeting adjourned at 1:25 pm.

Respectfully submitted,
Diane Densmore, Secretary
Iowa Genealogical Society

Minutes approved November 19, 2007 by email from Barbara Hug and Alan Neve. (See Attachment 7, 3 pages)

ADDENDUM/CORRECTION added January 12, 2008

New Business

f. Regional Representative for the Executive Committee – Alan Neve has volunteered for this assignment. Ted Lussem made a motion to accept Alan Neve for this position. Linda Abercrombie seconded. **Motion carried.**