

**MEETING OF THE
BOARD OF DIRECTORS
OF THE
IOWA GENEALOGICAL SOCIETY**

**Saturday, May 13, 2006
IGS Conference Room**

The regular quarterly meeting of the Iowa Genealogical Society (“IGS”) Board of Directors was held Saturday, May 13, 2006, at the Genealogical Society Library in Des Moines.

Present: Theresa Liewer, President; Joyce Brown, 1st Vice President, Helen Phillips, 2nd Vice President, Chuck Prickett, Treasurer and Region 6 Representative; Ray Senior, Region 1 Representative; Don and Toni Mulert, Region 5 Representatives; Patricia Bernard, Region 7 Representative; Stan Bastman, Region 13 Representative; Janice Danielson, Region 14 Representative; Adrian Brisee, Region 15 Representative, Margaret Foster, Historian; and Robert Aubrey, Secretary. Several members of the society were present. Not present: Pat Border, Region 3 Representative; Al Miller, Region 4 Representative; Ted Lussem, Region 8 Representative; Grace Hertz, Region 12 Representative; Judy McClure, Region 11 Representative;

1. Call to Order

The meeting was called to order at 10:04 a.m. by president Theresa Liewer.

2. Adoption of Agenda

Agenda adopted as amended.

3. Approval of Minutes

Correction on Patricia Bernard’s \$100 was for printing supplies for the State Fair, not booth rental.

Motion to accept minutes Patricia Bernard, **second** by Ray Senior. **Motion carried.**

4. Appointment of new Region 10 Representative

Saundra Leininger has accepted appointment as Region 10 Representative. **Motion** to accept her appointment by Joyce Brown, **second** by Janice Danielson. **Motion carried.**

5. Officers’ Reports

a. **Treasurer:** Chuck Prickett presented a written report. Report attached.

b. **President:** Theresa Liewer presented a written report. Report attached.

c. **1st Vice President:** Joyce Brown presented a written report. Report attached. Joyce reported that the spring conference was a success, but there were only about 40 people in attendance. For the fall conference we will be in Marshalltown, and we are also having breakout sessions, which have been requested.

We have received several laptop computers which we can use for on-site transcriptions of records.

d. **2nd Vice President:** Helen Phillips presented a written report. Report attached. Helen also

brought some concerns coming from the Library Committee.

6. Region Reports

- a. **Region One:** Ray Senor presented a written report. Report attached.
- b. **Region Two:** Vacant
- c. **Region Three:** Pat Border absent, no report presented.
- d. **Region Four:** Al Miller absent, no report presented.
- e. **Region Five:** Don and Toni Mulert presented a written report. Report attached. They are moving, and this is their last meeting. **Motion** by Stan Bastman, **second** by Chuck Prickett to accept Don and Toni's resignation with regrets and thanks to Don and Toni for their long service. Motion carried.
- f. **Region Six:** Chuck Prickett reported that he has only three chapters. They keep doing their own thing. They are not terribly involved in happenings in Des Moines, including the conferences.
- g. **Region Seven:** Patricia Bernard presented a written report. Report attached.
- h. **Region Eight:** Ted Lussem sent in a written report. Report attached.
- i. **Region Nine:** Vacant
- j. **Region Ten:** Sandra Leininger is newly appointed. No report at this time.
- k. **Region Eleven:** Judy McClure absent, no report presented. Theresa reported that she is staying in contact with the chapters in her region, and they have reported that they are grateful for the contact.
- l. **Region Twelve:** Grace Hertz sent in a written report. Report attached.
- m. **Region Thirteen:** Stan Bastman presented a written report. Report attached. He thanked people for their help in making the George Switzer conference a great success. He reported that he and his wife have gotten moved to their new home.
- n. **Region Fourteen:** Janice Danielson presented a written report. Report attached. Janice reported on a meeting with Sen Grassley. He said that he personally reads all the letters he gets and directs answers to the letters he receives. He said that the question of closing vital records is going back to committee for discussion again.
- o. **Region Fifteen:** Adrian Brisee reported that he still has some inactive chapters. Crawford Co/Denison is involved in their 125th anniversary. Several county associations have come out to visit his facility, and he has taken the opportunity to meet with them.
- p. **Region Sixteen:** Vacant

7. Staff reports – Library and Administration

- a. Debi Chase reported that we have had a leak recently in the corner of the library. It has been dry in the past. She is getting questions from people who have contributed to the Ancestor Memorial Wall. We need about 80 more names before the panel can be completed. She will put an appeal in the next newsletter. The income from the Memorial Wall goes directly into the building fund. We are looking for vendors for the fall conference. Leland was the big vendor, and he is out of business. We need to start thinking about the state fair booth. We need volunteers to work, and to set up and tear down. Yankee Doodle Pops will be taking place for July 4th. This would be an ideal opportunity to have people handing out information about IGS. About 10,000 people will gather for the Pops. There was discussion about the newsletter. It will be sent out on an orderly basis, 6 times a year. The *Hawkeye Heritage* will go out in June.
- b. Membership: The membership numbers seem high and she asked that they be checked.

8. Committee Reports

- a. Audit Committee – Tom McGarvey presented a written 2005 Audit report and commented on it. He noted that any negative elements present in the 2004 audit report are not present in the current audit report. Questions and discussion followed. **Motion** to accept the audit report as presented by Patricia Bernard, **second** by Janice Danielson. **Motion carried.** A copy will be placed in the file at the librarian's desk. The board thanked and applauded Tom for his very generous professional services.
- b. Building Committee – Ted Lussem sent in a written report. Report attached. Included in his report but not attached is the energy audit by Mid American. They suggested programmable thermostats and will help subsidize them. There is no insulation between the drop-down ceiling and the roof. They will rebate half.
- c. Grant Committee – Marcia Martin reported that several people have been gathering regularly to work on this. The essential part of grant application is to have a plan. We have to convince the grantor that it is in the community's best interest to grant money. Most funders will ask first, "Why is this important to me?" It is essential that every single board member take ownership in the project of bringing in funds. It might not involve personal monetary contributions, but will involve getting others in the larger community to participate and bring in some benefit to the organization. The grant committee has been surfacing some ideas. We have been doing a disservice to the Society over the years by making the main reason for joining IGS be the reception of the publications. Instead, a much better reason for joining IGS is to support the work of the society in collecting and preserving records and making them available to others who are exploring their family history. Break @ 12.22 for 15 minutes.
- d. Revenue Sharing & Computer Committees – Dennis Davies presented a written report. Report attached. We have had terrible problems with the server. Gerald Graves has been a life-saver. Dennis also provided a list of new publications. Orders to date are \$8,468.

9. Old Business

- a. **Endowment Fund** we cannot yet restore the funds that we have borrowed. Some monies in the fund were not specifically designated for the endowment fund, and therefore would not have to be replaced..
- b. **Capital campaign loans from members – status.** We have sent out all the notes to the lenders. We have about another \$10,000 in pledges.
- c. **Fort Wayne trip** – it is up and going, and we have a lot of interest in it. There is a price break at 22 participants. The price is the same for non-members. November 5 to 10, 2006. We built in \$20 profit each for IGS.
- d. **Open regional representative positions** – Helen has been campaigning for regional reps. Betty Cross from Lucas County is considering representing Region 9, and is present at the meeting today. The contact with the chapters can be by e-mail or phone – it does not necessarily require physical presence at their meetings.
- e. **Garage Sale** – Special thanks to Joyce and Margaret for their efforts on organizing and managing the garage sale.

10. New Business

- a. Don and Toni Mulert are moving, and submitted their resignation as Region 5 Representatives, effective after today's meeting.
- b. Interest only payments on mortgage – we talked about this at the executive board. It would take our payments from \$4800 to 2600. We could do it for a period of 6 months. This is the time of year when our funds traditionally dry up.

Motion: A request will be made to the State Savings Bank that for a period not to exceed six months, interest only payments be made on the mortgage.

Patricia Bernard **moved** Ray Senor **seconded**. Discussion followed. **Motion carried.**

- c. Transfer of funds from brokerage accounts – there is approximately \$1000 present in the accounts. We will close them.
- d. Board members and officer standing for reelection in fall – Margaret Foster heads the nominating committee. Theresa, Joyce and Helen have been filling in unexpired terms, although they asked for election by the membership last year. Ray Senor has completed two terms. Joyce will not run again.
- e. Iowa Pioneer List web site – Stan Bastman. The person (Pat Hockensmith) holding the Iowa Pioneer List web site has offered us the files and the domain name. She had indexed our Iowa Pioneer information and added to it. **Motion** by Patricia to have Stan procure the files

and also pay for the domain name for the next year, **Helen** second. **Motion carried.**

- f. Salt Lake digitization project – effect on IGS. At our spring conference, a local speaker spoke of their project of taking their 2M rolls of microfilm and are digitizing them in the next six years. Then all of this will be available on the internet. Therefore: should we stop transcribing records? We need to start planning now to re-invent ourselves, so that six years from now we will still have a place. NGS dispensed with their library and have re-invented themselves, doing a lot of services. Our research services bring in money and are a valuable resource to market.
- g. West Wing Rental – Helen Phillips presented a written list of concerns. We do not currently have a contract listing permitted/prohibited activities/accessories which we have renters sign. There are no rules regarding smoking, alcohol, parking, painting walls and ceilings etc.. Ted and his committee will be asked to research and develop a policy.
- h. Iowa Conservation and Preservation Consortium. Marliss has been representing the genealogical community on the board for six years and is going off, and recommended that we suggest names to the organization for nomination and election. They provide workshops at various locations. The board meets four times a year. We will give them a couple of names.
- i. 14th Annual German Genealogical Conference on Saturday, June 24, 2006 8:45 am to 4:00 pm at the Des Moines Botanical Center.
- j. **Motion** to appoint Betty Cross as regional representative from Region 9 by Patricia Bernard, **second** by Toni Mulert. **Motion carried.**

11. Calendar

Next Executive Board meeting is July 8th.

Next Board meeting is August 12th, in the middle of the State Fair

12. Adjournment

Motion to adjourn by Janice, second by Chuck. Meeting adjourned at 2:20 pm.

Respectfully submitted,
Robert J. Aubrey, Secretary