

**MEETING OF THE
EXECUTIVE BOARD
OF THE
IOWA GENEALOGICAL SOCIETY**

**Saturday, July 8, 2006
IGS Conference Room**

The regular quarterly meeting of the Iowa Genealogical Society (“IGS”) Executive Board was held Saturday, July 8, 2006, at the Genealogical Society Library in Des Moines.

1. Call to order at 10:04 am by president, Theresa Liewer. Present were Theresa Liewer, President; Joyce Brown, 1st Vice President; Helen Phillips, 2nd Vice President; Ted Lussem, Regional Representative; Bob Aubrey, Secretary; Margaret Foster, Historian; Debi Chase, Administrative Assistant; and several members of the Society.
2. Adoption of agenda - no additions, accepted as is.
3. Reading and approval of April 8, 2006 meeting. Joyce **moved**, Ted **seconded** to approve minutes as published on the internet. **Motion carried.**
4. President’s Report: Theresa Liewer submitted a written report. Report attached.
5. Treasurer’s Report: Chuck is still in the hospital. Theresa presented the financial report. Report attached. We paid \$14,800 down on the principal in June. Our income is up slightly and our expenses are down. We have insulated the building, receiving a grant from Mid-American for most of it.
6. Vice presidents’ Reports
 - a. 1st Vice President Joyce Brown reported that she expected to have extra time for June and July and has been prevented by assuming care for an aged relative. The conference is in Marshalltown this year, October 6 and 7. We usually have a reception on Thursday evening. They have a conference room that we can use on October 5th, providing our own refreshments. We will bill it as a Board Reception, “Meet the Speakers”. The tables are costing us \$5 each. We have set the price for vendors at \$35, because they have been expressing concerns regarding gas prices, etc. We are trying to get new vendors.
 - b. 2nd Vice President Helen Phillips reported on her work soliciting vendors for the fall conference, getting material for the Hospitality bags. We did get our raffle permit and have a raffle going at the present time. By-laws committee: met with Jean Babcock. Have been having difficulty getting members on the committee. We will continue to meet and work on the material at hand. Library committee will be meeting this month.
7. Staff Reports
 - a. Debi Chase reported that we have gotten some responses back regarding help for the state fair booth. Boone County is starting a genealogical library. We have some duplicates that we can offer to them. AOL is sometimes blocking our e-mails as spam. Debi had to reset the server, but generally things have been running OK.

8. Committee Reports

- a. Margaret Foster reported that she has been handling the cleaning of the bathrooms herself. There was some discussion about getting someone in and paying them just to do the bathrooms. Margaret reported that she is trying to line up additional library volunteers. It takes at least one, preferably two, helping the Librarian take care of the patrons. Nominating Committee has been proceeding slowly. She is trying to fill some of the vacant regional representatives.
- b. Dennis Davies – no report
- c. Fort Madison Genealogical Society is withdrawing from Revenue Sharing. They are waiving the delinquent amounts. We owe them \$251.00.
- d. Hawkeye:
- e. Fund-raising
- f. Capital Campaign
- g. Grant Committee: Marcia Martin reported that they are getting closer to finding grantors. It is so important for the plan to be in place before asking people for funds. Grants usually are for particular projects. Some grantors demand that the Board authorizes the request. Joyce **moved** and Ted **seconded** the following resolution:

That the Executive Board authorizes Theresa Liewer and the “Grants” Committee to solicit funding for Program and Needs projects on behalf of the Iowa Genealogical Society for the 2006-2007 year ... and further.

Also that the Executive Board ask the full Board of Directors at the August 12th meeting to do the same.

Motion carried.

- h. Building Committee: Mid American has given us \$3307.00 for aiding us in insulating the building. They did an energy audit, made recommendations and should save us on both heating and air-conditioning. They will also help on the purchase of programmable thermostats. There was some discussion about difficulties we have been experiencing. Ted will call Mid-American for advise.

9. Old Business

- a. Note & Debentures from Members: they have all been sent out.
- b. Bus Trip to Fort Wayne: e-mail from Bob Oliver yesterday about our presence recently at the Science Center of Des Moines. We have about a dozen who have sent in checks already. The African-American Interest Group will be well represented.
- c. State Fair Booth: about one third of the slots are filled at this time. There are a total of 60 slots to fill. There was discussion about having the 1880 census, materials available for handouts, and the displays.

10. New Business

- a. Bookkeeping help: Calls from Cathy Smith who is an accountant, and Betty and Bob Arndt. Debi raised the question about doing background checks on the people we hire.
- b. Chapter visits to library: Question if a chapter comes down as a group, objection that the non-IGS-members in the group have to pay the \$10 daily library fee. Joyce said she would be in favor of charging them \$5. Questions raised about consistency of practice. Theresa said she would like to extend to the chapters an invitation to come down. There was also a question about the free coupons that we (sometimes) pass out. Bob recommended that the Library Committee formulate policy statements on these questions for action by the Board at the meeting in August.

- c. Non-member volunteers from chapters: some of these volunteers are pretty knowledgeable about genealogy. If you are working as a volunteer, you are representing IGS. We will continue the policy that if you are a volunteer, you must be a member.
- d. Contracts/deposits for West Wing rental: we are getting some of the issues that we have handled. Clean-up has been addressed. There is also a question of smoking in the west wing.
- e. LDS Indexing program: at NGS Theresa talked with someone from Ohio who is involved. When LDS started, they did the Georgia Death records, and had it done in 10 days. The person from Ohio said that this will happen whether they cooperate or not. They decided to help in a way that would be to their advantage. It makes their members feel more connected, and members can do it from their homes. If we wish to participate LDS will work the program up and the Iowa records will go through us. Do we wish to participate.
- f. Matching funds: we have gone two months on the program and this is really helping to keep the doors open.

11. Adjournment **Motion** by Joyce, **second** by Ted to adjourn. **Motion carried.** Meeting adjourned at 12:15 pm.

Respectfully submitted,
Robert J. Aubrey