

Minutes for
The Executive Board Meeting
Of the
Iowa Genealogical Society

Thursday, October 6, 2005

The Executive Board of Directors of the Iowa Genealogical Society was held Thursday, October 6, 2005 at the Iowa Genealogical Society Library, Des Moines, Iowa.

Board members present were: Theresa Liewer, Joyce Brown, Helen J. Phillips, Charles Prickett, and Ted Lussem. Arriving later was Robert Aubrey

Theresa Liewer, President, called the meeting to order at 4:45 p.m.

The agenda as presented was adopted.

Ted Lussem moved and Joyce Brown seconded that the reading and approval of any and all previous meeting minutes be dispensed due to lack of availability of such.

PRESIDENT'S REPORT:

President Theresa Liewer reported that it has been an "interesting month."

A) She had 23 things on a list and most of those items have been done. She has spent time talking with Billie Murano and Debbie Chase, trying to reassure them. Also Theresa is looking for volunteer help for Debbie Chase.

B) Joyce Brown who lives in West Des Moines where the IGS bank is located⁴ has offered to make the deposits 2-3 times a week.

C) Theresa is talking with Bankers Leasing and asking forbearance until next spring. Rod Powers has reviewed. Trying to explain our plan.

D) There has been discussion with C & J Leasing and action is pending.

E) Our phone service with Toshiba is under discussion with action pending.

F) Banker Jay Nichols at State Savings has had discussions with Theresa regarding the capital campaign and the application of these funds. As of October 6, 2005 we were at \$31,000.

The treasurer's report is attached. Further comments by Charles Prickett revealed IGS has \$40,000 in bills outstanding, (this includes the leases), our loan, unpaid 1915 film census bill, \$3600 for LuAnn Folkers salary, and other miscellaneous bills. Leland Metzger, % Heritage Creations, is still owed \$350.00. Plans are for IGS take out in exchange for vendor rent. Charles Prickett further stated that Central Iowa Genealogical Society has forgiven their revenue sharing dollars.

COMMITTEE & STAFF REPORTS:

BUILDING - Committee report attached. Ted Lussem reported there is a renter interested in the west wing. If rented the lease would be a triple net lease, i.e. tenant pays taxes, utilities, and repairs/maintenance/insurance and IGS would receive rent.

EDUCATION - Linda Greethurst has informed Theresa Liewer of her intent to continue, however, she wants another person to assist. There are three more class scheduled.

PERSONNEL - Joy Bridenstine and Darlene Freeman have agreed to serve on this committee.

HAWKEYE HERITAGE & NEWSLETTER - Joyce Brown reported work is being done for speakers at the fall conference. No chairperson at this time.

LIBRARY - No report

PUBLICITY & MEMBERSHIP - Donna Cooper will chair

WEB PAGE - Dennis Davies

Robert Aubrey joined the meeting.

OLD BUSINESS:

FALL CONFERENCE - Joyce Brown reported there were many helpers that have stepped up to the plat. And we expect 95 at the banquet and have 96 registrations. She learned that the major vendor had a mechanical failure and would not be coming to Iowa.

CAPITAL CAMPAIGN - thus far there have been \$31,000 pledges received.

PROPERTY TAXES - taxes have been relieved by the Polk County Board of Supervisors. We are awaiting a letter of confirmation from Polk County.

FUNDRAISING -- suggestions:

- 1) A garage sale
- 2) A jewelry product sale
- 3) An "Antique Road Show" type of event with appraisers, etc.
- 4) Dennis Allen has volunteered to do memory/photo CD to DVD with music, narrative,

etc.

EQUIPMENT LEASES - 2ND reader printer expense, consider returning. The board approved this.

GERMAN TOUR - Bob Oliver, tour guide, is still interested in the tour for IGS; if IGS doesn't come up with enough people he feels he can bring others from the NE area. All money would go through his tour office and all check would be made out to him. There would be four different research sites, with other activities for those not researching at a specific site. Joyce Brown moved and Ted Lussem seconded to go on with the program. Board approved.

OTHER - The IGS bylaws, Section 7.4 addressed the librarian be responsible to the executive director. The executive director position is vacant, and a decision was made to have the librarian report to the President or the President's designee. This will be brought up at the Annual meeting for approval, then incorporated into the newly written bylaws for approval as a whole.

NEW BUSINESS:

POTENTIAL LEASE OF WEST WING - we are awaiting the proposal from a future tenant

SPRING 2006 CONFERENCE - discussion was held regarding a "conference" vs. a "festival." A festival would use our own talented members, and help keep costs down. Ted Lussem moved and Joyce Brown seconded that this be the format for 2006.

FALL CONFERENCE - Joyce Brown is working with Carolyn Bauer of Marshalltown as a possible site. Dates, costs, etc. will play into that decision.

FGS MEMBERSHIP - IGS is no longer a member; \$105.00 would put us back in good standing if we chose to rejoin.

GRANT REQUESTS - Ted Lussem with the assistance of Marcia Martin has made some contacts for grants.

MEMBERSHIP RENEWALS - these need to be sent out and include an update of information, gifts, pledges, etc.

CLOSING OF IOWA VITAL REOCRDS - general discussion; evolving around the Patriot Act; need to have Senators Grassley and Harkin address the content and clarify for their constituents.

OTHER - the wall plaque system was discussed, and we own the plaques. The next one will go up when all lines are filled. We currently have 89 lines and 111 are needed to fill the plaque. A typed paper list is current and posted next to the existing plaques.

There was no further business and the meeting was adjourned at 6:26 p.m. Motioned by Robert Aubrey, seconded by Joyce Brown.

Respectfully submitted,



Helen J Phillips
Secretary pro tem